

Deltek ConceptShare - DLZ Starter Guide



Asset Name	Description	Role
ConceptShare Series: Getting Started with ConceptShare - Starter Guide	This clickguide introduces the different benefits and features of ConceptShare to new users and to your organization, including the different roles in ConceptShare and the review cycle. This clickguide also covers the following main topics: Navigating ConceptShare, Creating Reviews in ConceptShare, Participating in a Review, and Asset Versioning.	System Administrator,Project Manager,Reviewer

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ConceptShare Series: Participating in a Review - Infographic	This covers how to participate in a review in ConceptShare, this includes adding feedback to a review by using the different markup tools and completing a review. [Keywords and Related Searches - print out, cheat sheet, quick reference, launching a review via email, navigating the proofing workspace, viewing feedback, adding a comment or reply to a feedback, using the review tab, submitting a review]	System Administrator,Project Manager,Reviewer
ConceptShare Tips and Tricks Series: 5 Tips for Creating Banner Ads - Infographic	This covers five tips on how to get your banner ads approved faster. [Keywords and Related Searches - print out, cheat sheet, quick reference]	System Administrator,Project Manager,Reviewer
ConceptShare Standalone Series: Account Administrator - Self-Paced Learning	In this 15-minute course, you will learn how to manage and navigate your ConceptShare account, this includes navigating, creating, and editing your Account and Project Roles as well as managing your Email Notification Preferences. [Keywords and Related Searches - e-learning, online learning, online course,creating custom account roles, creating custom project role, editing account roles, editing project roles, assigning account roles, assigning project roles, editing email notifications]	System Administrator,Project Manager,Reviewer
ConceptShare Series: Adding Users and Creating Teams - Video	This video demonstrates how to add users and create teams in ConceptShare. This includes adding new users creating teams adding users in a review and adding external users in ConceptShare.	
ConceptShare Series: Participating in a Review - Video	This video demonstrates how to participate in a review using ConceptShare. This includes adding feedback to a review by using the different markup tools approving and rejecting an asset and comparing different versions of an asset.	
ConceptShare Series: Requesting Feedback and Creating Reviews - Video	This video demonstrates how to request feedback in ConceptShare. This includes requesting a review adding assets in a review creating a feedback and approving or rejecting an asset as a participant.	
ConceptShare+JIRA Series: Participating in a Review - Video	This video demonstrates how to participate in a review using ConceptShare+JIRA. This includes adding feedback to a review by using the different markup tools, approving and rejecting an asset and comparing different versions of an asset.	
ConceptShare Navigating the Proofing Workspace - Infographic	This course walks you through the different parts of the Proofing Workspace as well as the function of each element inside. [Keywords and Related Searches: print out, cheat sheet, quick reference, markup tools, properties panel, asset explorer]	System Administrator,Project Manager,Reviewer
ConceptShare The Compare Lab - Infographic	This walks you through the different parts of the Compare Lab as well as the function of each element inside, [Keywords and Related Searches: print out, cheat sheet, quick reference, asset versioning, side by side comparison]	System Administrator,Project Manager,Reviewer

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ConceptShare Roles Maintaining Security and Confidentiality using Role Base Access Control - Self Paced Learning	<p>In this 1-hour course you will learn how to leverage Role Based Access Control without creating systemic confidentiality, privacy, and security risks for your organization. You will also learn about the different types of roles in ConceptShare, create custom roles, as well as assigning different roles for each tier. This course is part of the ConceptShare Roles Series.</p> <p>[Keywords and Related Searches: Account Roles, Project Roles, Review Roles, Assigning Roles, Editing Roles, Scenario Based Training]</p>	System Administrator, Project Administrator